

Summer Internship Job Description

Position: Camp Counselor

Our Camp Counselor positions have the potential to serve as competitively paid internships that meet your course credit needs.

First and foremost, your primary responsibilities will be as a Camp Counselor. As an **Intern**, you will be expected to fulfill your regular daily job responsibilities and it will be up to you to complete your internship responsibilities and to ensure that they do not interfere with your work obligations. Contact your college advisor in advance and ask them if you can use your summer camp job as a practicum, internship or for other course credits. If Happy Camp's Summer Day Camp can meet your internship requirements, your field supervisor will oversee your course work. To receive credit, you must complete the course, practicum or internship per your college's parameters and complete your summer employment.

As a **Camp Counselor**, you will be an active participant in all camp activities and will assist your Lead Camp Counselor with a variety of daily tasks, all with the goal of creating a memorable and meaningful camp experience for your campers. Our Counselors interact with our campers throughout the entire day, helping them make friends, try new things, and generally caring for their well-being. The role of a Counselor is to participate, build relationships and have fun while ensuring the physical and emotional safety of every child.

Job Description and Responsibilities

- Act as an integral member of summer camp program team
- Provide supervision, instruction, and ongoing assistance to campers; Work with group of campers and provide a fun, safe and exciting camp experience
- Assist in camp daily tasks (set up/take down of equipment/supplies, etc.); supervise campers and implement assigned programs; assist with required paperwork
- Monitor safety of campers during camp hours
- Follow protocol regarding handling of behaviors and special needs
- Assist/participate in administering behavior protocol as directed, verbal and physical assistance, and accomplishes all other tasks as directed
- Assist in the care, cleanliness, and security of the facility used by campers during the program
- Participate in all required trainings and certifications in compliance with our standards
- Communicate clearly, honestly and respectfully with other staff, campers, parents and volunteers
- Establish good rapport with families of the program campers as well as keeping them informed about concerns affecting the campers
- Cooperate with fellow Counselors and Lead Camp Counselor
- Greet families and campers upon arrival
- Support Lead Camp Counselor in establishing rules and emergency procedures with campers
- Participate in all camp activities
- Help out where needed and lead activities when asked to by the Lead Camp Counselor

Camp Counselor Qualifications

- Must be at least 18 years of age.
- Possesses good leadership abilities and responsibility skills.
- Has enthusiasm for youth and youth activities
- Ability to help children grow in character, experiences and insights
- Ability to guard the health and well-being of campers at all times
- Ability to inspire and lead Junior Camp Counselors (high school students) to fulfill their job requirements while supporting and uplifting campers.
- Capable of sustaining energy for participation in a full day's worth of activities
- Prior experience working with children
- Enthusiastic, Responsible, Dependable, Consistent, Level-Headed, Flexible, and Calm in all situations
- Currently enrolled in a college degree program
- CPR/First Aid Certified OR willing to become certified before the summer begins
- Pass Criminal Background Check/Fingerprinting prior to start of Summer Camp

Benefits of Interning with Happy Camp's Summer Day Camp Program

- **Build Critical Skills** - You will gain skills sought after by employers such as creativity, problem solving, flexibility, collaboration, organization, planning and communication are just a few of the strengths you'll build throughout the summer.
- **Networking Opportunities** - You will build professional contacts with other staff and camp alumni. You'll have the opportunity to create connections that can provide a link to future internships and job opportunities in a variety of careers.
- **Hands on Leadership Experience** - You will supervise a group of campers, lead programs and positively influence the next generation. This is a hands-on leadership experience in which you will engage in active decision-making, behavior management, and team development.

Our camp is located in the rural, mountain community Happy Camp, in far Northern California. Camp will run, tentatively, from June 26, 2023 to July 28, 2023 – Camp Counselors can expect to work 35-40 hours per week, a counselor can apply for all 7 weeks of camp or just 1 or 2 specific weeks.

Counselors receive a stipend for living expenses. \$650-700/week (DOE). Lodging Provided.

To apply: Complete Internship Application, submit with Resume and Cover Letter to summerdaycamp@happycampcc.org, please put "Camp Counselor" in the subject line. Or applicants can mail their application materials to Summer Day Camp, Attn: Nikki Crocker, PO Box 201, Happy Camp, CA 96039

Deadline to Apply: April 28, 2023